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D-R-A-F-T

MEMORANDUM FOR: Director of Central Intelligence
THROUGH : Deputy Director for Support
SUBJECT : 1970 Federal Woman's Award

STATINTL

1. This memorandum submits for your signature a letter nominating

for the 1970 Federal Woman's Award.

2. Mrs. Patricia Reilly Hitt, Assistant Secretary of Health Education and Welfare for Community and Field Services, is Chairman of the Board of Trustees for the Federal Woman's Award. The letter from Mrs. Hitt inviting us to nominate a candidate for this award is attached.

STATINTL

3. a member of the Inspector General's staff, was named as a candidate for this award by the Executive Director-Comptroller.

4. The attached nominating document has been reviewed and concurred in by the Inspector General, Chief Central Cover Staff and a representative of the Office of Security. The closing date for receipt of nominations is 14 November 1969.

Robert S. Wattles
Director of Personnel

Attachments

D-R-A-F-T

Mrs. Patricia Reilly Hitt, Chairman
Board of Trustees, Federal Woman's Award
c/o U. S. Civil Service Commission
1900 E Street, N. W.
Washington, D.C. 20415

Dear Mrs. Hitt:

STATINTL

I am pleased to submit the nomination of [] of this
Agency for the 1970 Federal Woman's Award.

STATINTL

During more than fifteen years' service with this Agency []
has demonstrated her outstanding ability, dedication to duty and a high
sense of public service. She has a record of significant achievement in
this Agency which merits public recognition. Security considerations limit
my freedom to be more specific in the ~~attached~~ nominating document. I
would appreciate the privilege of having one of our senior officers brief
the ~~Board of~~ Trustees on []'s work if ~~this~~ ^{this} ~~members feel that it~~
would be of assistance in making their selections.

~~I wish to take this opportunity to congratulate you on your appointment as Assistant Secretary of Health Education and Welfare and your election of the Chairman/Board of Trustees of the Federal Woman's Award.~~ My thanks to you
and the members of the Board for continuing this most worthwhile awards
program to honor distinguished women in the Federal Government.

Sincerely,

Richard Helms
Director

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